



2.08 Job Description

APPROVED: 04/08/2021

02.07.01 Purpose

Montgomery County Fire/EMS seeks to provide a basic job description for all uniformed personnel.

02.07.02 Scope

This policy applies to all Single Role Paramedic personnel of Montgomery County Fire EMS.

02.07.03 Policy

Non-Firefighter Paramedic

JOB DESCRIPTION

Classification Responsibilities: A Paramedic will perform public safety work involving responding to emergency incidents, using Emergency Medical Services (EMS) skills, and engaging in fire code enforcement, public education, and station and equipment maintenance activities. This class is responsible for performing related duties as required.

Distinguishing Features: Upon successful completion of the EMS In-Service and completion of the criteria for promotion, Paramedic - Recruits are criteria-based promoted to the Paramedic classification. Paramedics are required to work 24-hour shifts and 56-hour work weeks and may be assigned to work a day assignment (40-hour work week) while assisting on special projects.

Work at the fire station and scenes of emergency incidents are inspected in progress and upon completion by a Fire EMS Captain and are normally performed under close supervision in accordance with well-defined procedures. This class is FLSA nonexempt.

Montgomery County FIRE/EMS



805 Indian Mound Drive
Mt. Sterling, Kentucky 40353

Chief Michael A. Mosbey

Phone: 859-498-1318

Office Fax: 859-498-3809

QUALIFICATIONS

EMPLOYEE VALUES: All members of Montgomery County Fire EMS are expected to uphold and exhibit the Department's values of Duty, Honor, Courage, Compassion and Professional Excellence.

Minimum Qualifications Required. Must meet the qualifications and special requirements for Paramedic. Must successfully complete the Montgomery County Fire EMS – Paramedic In-Service as well as an Annual Physical Fitness Course. Possession of current State of Kentucky Emergency Paramedic certification.

Special Requirements. Must possess a valid Kentucky Driver's License by promotion date. Must meet the qualifications to wear a tight-fitting respirator by passing a medical evaluation test in accordance with Code of Federal Regulations (CFR) 1910.134 at hire date and must maintain certification.

Substance Abuse Testing. Due to the safety and/or security sensitive nature of this classification, individuals shall be subject to pre-employment or pre-placement alcohol, drug and/or controlled substance testing as outlined in Department's policy and procedures.

Preferred/Desirable Qualifications. National Registry and a degree in a paramedicine related field.

Montgomery County FIRE/EMS



805 Indian Mound Drive
Mt. Sterling, Kentucky 40353

Chief Michael A. Mosbey

Phone: 859-498-1318

Office Fax: 859-498-3809

ESSENTIAL FUNCTIONS

Communication: Communicates with the general public and other Department members while performing community service and public education activities, presenting public safety training classes, participating in school programs, answering questions, delivering emergency care, and ensuring patient needs. Produces written and electronic documents to document technical and legal matters.

Manual/Physical: Responds to emergency incidents and utilizes either basic life support (BLS) or advanced life support (ALS) and/or paramedic skills. Uses rescue equipment, including extrication tools or apparatus at emergency incidents. Administers emergency first aid to injured persons.

Moves heavy objects (up to 150 pounds or more) including but not limited to, EMS equipment, salvage equipment, rescue equipment, trauma bags, and body immobilization devices for short distances (75 feet or less) without the assistance of an aid, in performing duties. Works in small, cramped areas when rescuing trapped, endangered, or injured people.

Works with cleaning fluids, chemicals, insecticides, and similar solutions using routine and nonroutine protective equipment to mitigate hazardous materials incidents. Works in a variety of weather conditions. Cleans and maintains Montgomery County Fire EMS Department buildings, apparatus, and grounds.

Montgomery County FIRE/EMS



805 Indian Mound Drive
Mt. Sterling, Kentucky 40353

Chief Michael A. Mosbey

Phone: 859-498-1318

Office Fax: 859-498-3809

Enters data into a personal computer to document incidents and reports. Must be able to wear an N-95 type PPE mask and/or a Powered Air-Purifying Respirator (PAPR.) Must be willing to learn rescue skills that may present and work in conjunction with Firefighters, including but not limited to: Rope rescue, Haz-Mat Operations, Water Rescue etc. Meets scheduling and attendance requirements.

Mental: Comprehends and makes inferences from written material, such as Montgomery County Fire EMS Department Standard Operating Procedures. Reads and interprets equipment instructions and preplans to operate equipment in emergency situations. Learns emergency medical service care through on-the-job training and in classroom settings.

Knowledge/Skill/Abilities: Knowledge of Emergency medical methods and procedures, Skilled in the operation and care of fire and EMS apparatus and equipment.

Ability to: Function effectively in emergency situations; engage in moderate to strenuous physical activity and work long hours under emotional stress during emergency situations; participate physical fitness programs and comply with Department medical and fitness requirements; learn the street system and physical layout of Montgomery County; understand and follow oral and written instructions; and establish and maintain effective working relationships with employees, coworkers, supervisors, and the general public.

The duties listed above are intended only as general illustrations of the various types of work that may be performed. Specific statements of duties not included does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Job descriptions are subject to change by the Department as the needs of the Department and requirements of the job change.